

IMPLEMENTATION OF TRAINING INCENTIVE PROGRAMME 2016 FOR SMALL MEDIUM ENTERPRISES (SME)

REGISTRATION FORM FOR NON HRDF CONTRIBUTORS

A. CHECKLIST FOR VERIFICATION (please tick)

1	Form 9, 24, 49 and M&A	
2	Latest EPF Statement	

B. ELIGIBILITY OF EMPLOYER

The employers must meet the SME definition as at 1 January 2016 as follows:

Sector	Small	Medium	Please Tick
Manufacturing	Sales Turnover: RM300,000 < RM15 mil OR Employees: 5 to < 75	Sales Turnover: RM15 mil < RM50 mil OR Employees: 75 to 200	
Services & Other Sectors	Sales Turnover: RM300,000 < RM3 mil Employees: 5 to < 30	Sales Turnover: RM3 mil < RM20 mil Employees: 30 to 75	

C. COMPANY INFORMATION

1	MyCoID/ROB	
2	Registered Name And Address Of company	
3	Telephone	
4	Facsimile	
5	E-mail	
6	Contact Person	

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Reminder : One (1) copy of this registration form is required for each programme. All parts of this form must be duly completed.

D. DETAILS OF TRAINING PROGRAMME

Type Of Training: Public Programme In-House Programme (Please tick (/) in appropriate box)

Programme Title: _____

Date : _____ Training Location: _____

Name of Training Provider : _____ E-mail : _____

E. DETAILS OF PARTICIPANT ATTENDING THE PROGRAMME

Name	Designation	IC No	Email
1			
2			

(Please attach separate list if necessary)

F. EMPLOYERS DECLARATION

1. I (name) _____ agree to send these particular trainees to attend the above programme under Implementation of Training Incentive 2016
2. I agree that all the information given is correct. PSMB reserves the right to cancel the application if not meet the requirements.

Signature :

Name and Company Stamp:

Date