



# KIOSK GST

JABATAN KASTAM DIRAJA MALAYSIA

WILAYAH PERSEKUTUAN KUALA LUMPUR

ARAS 1 BLOK B, KOMPLEKS KASTAM WPKL

NO.22, JALAN SS 6/3, KELANA JAYA

47301, PETALING JAYA, SELANGOR DARUL EHSAN

Tel: 03-7884 0800 Samb. : 1221

**Waktu Operasi:**

**Isnin sehingga Khamis : 8.30 pagi sehingga 5.00 petang**

**Jumaat: 8.30 pagi sehingga 12.15 tengahari**

**2.45 petang sehingga 5.00 petang**

## 'GST ONLINE REGISTRATION'

**BERKHIDMAT MENYEJAHTERAKAN RAKYAT**

## **REGISTER FOR GST: What You Need?**

- **Authorization Letter To Register On Behalf Of Company's Director  
(If Company's Director Is Represented By Individual Other Than Director)**

**Please prepare the following information for GST Registration purpose**

### **Business Information (NO HARD COPIES REQUIRED)**

1. Business Reg. No.(BRN)(ROB/ROC No.)
2. Business Name
3. Business Address
4. Correspondence Address**(If Different)**
5. Telephone Number
6. Fax Number
7. Valid Email Address**(VERY IMPORTANT)**
8. Financial and Accounting Details
9. Industry Codes :
  - 9.1 Can be accessed via <http://msic.stats.gov.my/>;
  - 9.2 Can be obtained through **Form C declared to LHDN**

### **Designated Persons Information (NO HARD COPIES REQUIRED)**

1. Name
2. Designation
3. Appointed Date
4. Email Address
5. Telephone Number
6. Residential Address
7. IC No./Passport No.

**You may bring a copy of Form 49 - Companies Act 1965, Section 141(6) for your easy reference**

**You may bring a copy of Director's I.C. for your easy reference or details should be enough.**

### **Bank Information (NO HARD COPIES REQUIRED)**

1. Bank Name
2. Bank Account Type
3. Bank Account No.
4. Bank Address

**VERY IMPORTANT: Please Bring A Copy Of Latest Bank Statement (Softcopy/Scanned Versions)- PDF, Word, Excel or JPEG Format (FIRST PAGE ONLY)**

**TO BE UPLOADED FOR ONLINE GST REGISTRATION**